

**WALWORTH TOWN BOARD – REGULAR MEETING  
JUNE 4, 2015**

Presiding Supervisor Marini called the Regular Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:30 PM and led those present in the Pledge of Allegiance.

<b><u>PRESENT:</u></b>	Patricia Marini	Supervisor
	Larry Ruth	Councilman
	Vaughn Pembroke	Councilman
	Suzi Hawkins-Mance	Councilwoman
	Michael Frederes	Highway Superintendent
	Susie Jacobs	Town Clerk

<b><u>ABSENT:</u></b>	Judy Markowski	Councilwoman
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**OTHERS PRESENT:** Rob Burns, Sewer Superintendent; Jacqueline VanLare, Recreation Director; Brendan Bystrak, Labella Associates, P.C. Engineer for the Town; Town Newspaper Reporter, and ten attendees.

**PRESENTATION:** Mr. Thomas C. Zuber, CPA  
Mr. Thomas Zuber, CPA with Raymond R. Wager, CPA, and P.C. present a brief review of each report that was completed for the Town. Mr. Zuber also stated that the reports provide procedural recommendations; prior audits recommendations implemented; budget comparison; operating statements of the Town; fund balance policy recommendations and LOSAP requirements are a few of the areas address in the reports.

The audit also reviewed the requirements of §123 of the Financial Law with monitors process and procedures of the office of Receiver of Taxes, Justice Court and Town Clerk. Reporting “no significant finds” and the reports are on file with the Town Clerk’s Office.

An opportunity for questions was provided. Mr. Zuber was thanked.

**TOWN AUDIT – RAYMOND R. WAGER, CPA, P.C.:**  
Motion by Councilwoman Hawkins-Mance to Accept and File the reports.  
Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Deputy Supervisor Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.

**MINUTES:**  
Motion by Councilman Ruth that the Minutes of May 21, 2015 Regular Meeting are approved as submitted by the Town Clerk.  
Seconded by Councilwoman Hawkins-Mance.

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Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Deputy Supervisor Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.

**PUBLIC PARTICIPATION:**  
No one present offered any comments.

**ACHIEVEMENT RECOGNITION - SCOUT DYLAN MALONE, EAGLE SCOUT RANK:**  
The following was read and submitted:



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Motion by Councilwoman to Accept and File.  
Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Deputy Supervisor Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.

**COMMITTEE REPORT’S:**

Council members reported on their respective committee’s with the following Town Board actions:

**PARKS & RECREATION – RESOLUTION 115-15 – AUTHORIZE THE ANNUAL HARVEST MOON FESTIVAL, OCTOBER 17, 2015 – GINEGAW PARK:**

Councilwoman offered the following Resolution 115-15 and moved its adoption.  
Seconded by Councilman Pembroke to wit:

**BE IT RESOLVED**, the 6<sup>th</sup> Annual Harvest Moon Festival is held on October 17, 2015 at Ginegaw Park.

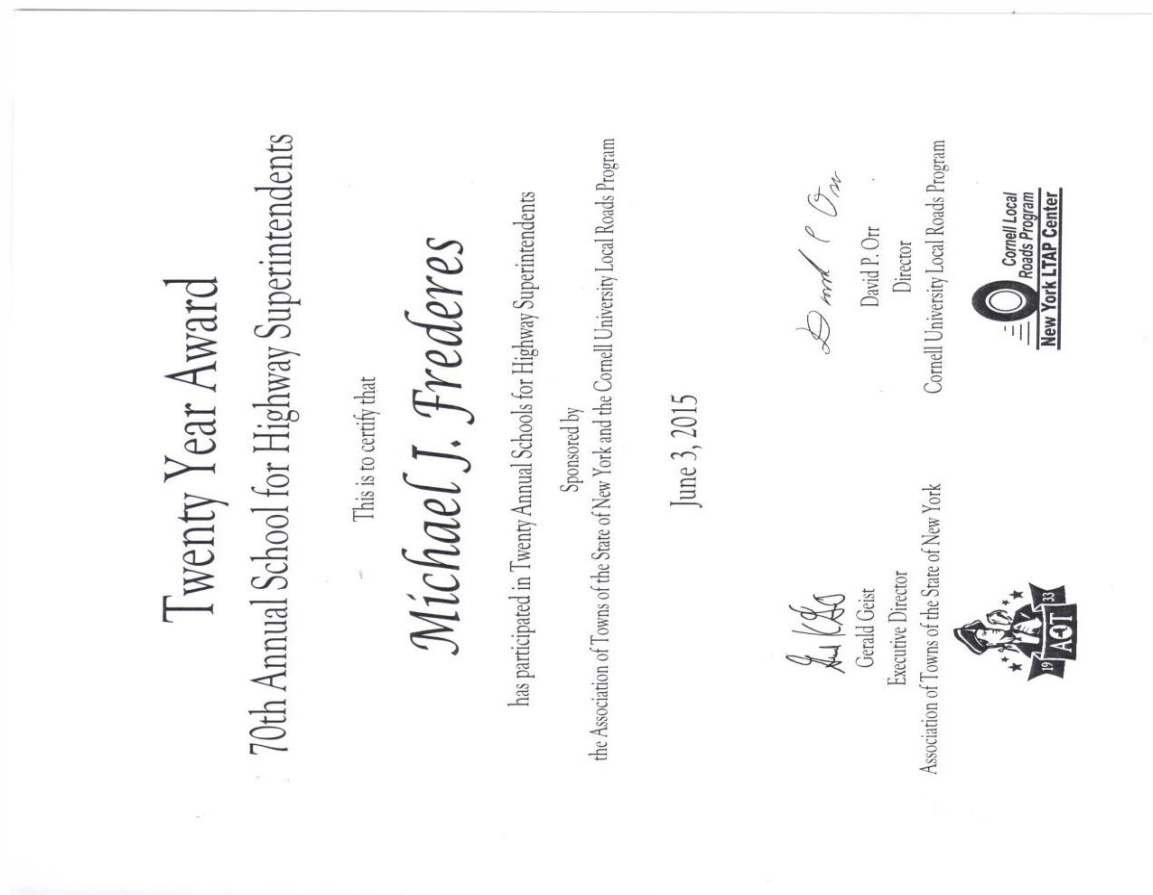
Adopted this 4<sup>th</sup> day of June, 2015 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.

**HIGHWAY – MICHAEL J. FREDERES TWENTY YEAR AWARD TO THE ANNUAL SCHOOL FOR HIGHWAY SUPERINTENDENTS:**

The following was read and submitted:



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Motion by Councilwoman Hawkins-Mance to Accept and File.  
Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.

**JUSTICE COURT – RESOLUTION 116-15 – JUSTICE COURT AUDITED  
RECORDS AND SUMMARY REPORT OF CASES CLOSED:**

Councilman Pembroke offered the following Resolution 116-15 and moved its adoption. Seconded by Councilman Ruth to wit:

**WHEREAS**, the Town Council of the Town of Walworth contracted with Raymond F. Wager, CPA, P.C. to perform a Review of Justice Accounts for the Year Ended December 31, 2014; and

**WHEREAS**, the Town Council of the Town of Walworth has received the report and is on file with the Office of the Town Clerk from Raymond F. Wager, CPA, P.C. for the review of Justice Accounts for the Year Ended December 31, 2014;

**WHEREAS**, the Walworth Town Justice Court filed with the Walworth Town Clerk the Summary Report of Cases Closed for 2014 dated June 4, 2015; and

**BE IT RESOLVED**, that the Town Board of the Town of Walworth directs the Town Clerk to file the required documents with the NYS Office of Court Administration.

Adopted this 4<sup>th</sup> day of June, 2015 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**SEWER – RESOLUTION 117-15 – AUTHORIZE THE TOWN COMPTROLLER  
TO TRANSFER \$50,000.00 FROM SEWER DEPARTMENT SAVINGS  
ACCOUNT TO SEWER DEPARTMENT MONEY MARKET ACCOUNT FOR  
BOND PAYMENT DUE JULY 2015:**

Councilman Pembroke offered Resolution 117-15 and moved its adoption.  
Seconded by Council to wit:

The following was submitted:

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TOWN OF



3451 Ontario Center Road

Walworth NY 14568

Rob Burns, Sewer Superintendent  
PHONE

315-986-3415

[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

315-986-1741 FAX

June 4, 2015

Attention:

Patricia Marini, Town Supervisor

Town Board Members

Re: Money Transfer

I am requesting permission for Jean Johnson, Town Comptroller to transfer \$50,000.00 from the Sewer Department Savings Account to the Sewer Department Money Market Account in order to cover the bond payment due in July 2015.

If you should have any questions please do not hesitate to contact me.

Respectfully submitted, Rob Burns,

**RESOLVED**, that the Town Comptroller is authorized to transfer as requested above.

Adopted this 4<sup>th</sup> day of June, 2015 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**OTHER BUSINESS:**

**RESOLUTION 111-15 – ADOPT THE ELECTRONIC BANKING POLICY TO THE TOWN OF WALWORTH POLICY PROCEDURES MANUAL:**

Councilwoman Hawkins-Mance offered the following Resolution 111-15 and moved its adoption. Seconded by Councilman Pembroke to wit:  
The following was submitted:

## **WALWORTH TOWN BOARD – REGULAR MEETING JUNE 4, 2015**

Town of Walworth

### **Electronic Banking Policy**

The Town of Walworth recognizes the use of various electronic banking transactions as a faster, easier, and more efficient substitute of paper transactions. Electronic banking uses computer and electronic technology to streamline the processing and recording of receipts and disbursement, while reducing the cost of processing these transactions. Receipts, disbursements and transfers in proper circumstances can be processed via electronic funds transfer (EFT) services, whether transferring funds from a savings to a checking account at the same bank, or making a payment to a vendor's bank across the country. Internal controls, such a written policies and procedures, authorizations, segregation of duties and monitoring, however, are still important in the new technological world.

The Town of Walworth also recognizes that most banking institutions no longer provide cancelled paper checks to their customers, but instead offer an electronic image obtained online or on a CD. As such, the Town Board authorizes the acceptance of these electronic images in lieu of cancelled checks as required by statute.

Scope – Electronic banking activities will be used for, but not limited, to the following:

1. Online banking services (reviewing account balances, retrieving bank statements, downloading copies of cancelled checks, making stop payments, etc.)
2. Electronic depositing of checks received
3. Pre-authorized debit payments (Complete Payroll Processing & the NYS Retirement State and Local Retirement System).
4. EFT or Wire Transfers

Online Banking Services are recognized as standard practice and procedure for maintaining an effective cash management program. Access to any of the Town of Walworth online bank accounts will be managed by the Town Supervisor to allow other users restricted assess as necessary for banking functions as needed. (Examples of various online banking functions include monitoring account balances, issuing stop payment orders, retrieving copies of cancelled checks, ordering deposit slips, etc.)

Electronic Funds Transfers (EFT's) and Wire Payments can only be initiated by the Town Supervisor or the Town Comptroller. The recording of such transactions will be captured manually by the Town Comptroller through the use of journal entries. Dual approvals are required for any transaction with an end recipient not a Town of Walworth account or in a different financial institution.

Pre-authorized Debit Payments are authorized by the Town Supervisor or Town Comptroller and are restricted to payroll related deductions payments. Any such debit payment must be taken from the Payroll bank account. Recording of such transactions will be captured through the payroll system or manually by the Town Comptroller through the use of journal entries.

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Revenue Collection

- 1. Electronic Deposits of Checks by means of utilizing a secure banking check scanning device for checks received are authorized as delegated by the Town Supervisor. The use of an electronic scanning device helps improve security, efficiency and cost effectiveness of making deposits. Recording of such deposits will be the responsibility of the department in which the transaction occurred through the standard posting of the cash receipts monthly journal.
- 2. Electronic payments received from customers are acceptable and may be recorded via manual journal entries or through the regular cash receipts transaction journal.

Monitoring: The Town Board is responsible for implementing adequate internal controls for each of the electronic banking methods utilized. An effective internal control system includes, but is not limited to, segregation of duties, proper authorization, and adequate documentation for all electronic transactions.

**WHEREAS**, Raymond F. Wager, CPA, P.C. reported an Audit Recommendation, and

**WHEREAS**, the Walworth Town Board has received, reviewed the Electronic Banking Policy and wishes to adapt to the Town of Walworth Town Policy & Procedures Manual, effective immediately.

**RESOLVED**, that the Town Board of the Town of Walworth Adopt the Electronic Banking Policy.

Adopted this 4<sup>th</sup> day of May 2015 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**RESOLUTION 112-15 – ADOPT THE AMENDED FUND BALANCE POLICY  
TO THE TOWN OF WALWORTH POLICY PROCEDURES MANUAL:**

Councilman Ruth offered the following Resolution 112-15 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:  
The following was submitted:

TOWN OF WALWORTH

FUND BALANCE POLICY

The Fund Balance Policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that adequate financial resources are maintained for unforeseen circumstances and events such as revenue shortfalls or unanticipated expenditures. It is also intended to preserve flexibility throughout the fiscal year to make adjustments in funding for expenditures approved in connection with the annual budget. The Fund Balance Policy should be established based upon a long-term perspective recognizing that stated

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thresholds are considered minimum balances. The main objective in establishing and maintaining a Fund Balance Policy is for the town to be in a strong fiscal position that will allow it to weather negative economic trends.

The Fund Balance consists of five categories:

**No spendable** –consists of funds that cannot be spent due to their form (e.g. inventories and prepaids) or funds that legally or contractually must be maintained intact.

**Restricted** – consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.

**Committed** – consists of funds that are set aside for a specific purpose by the town’s highest level of decision making authority (governing board). Formal action must be taken prior to the end of the fiscal year. The same formal action must be taken to remove or change the limitations placed on the funds.

**Assigned** – consists of funds that are set aside with the intent to be used for a specific purpose by the governing board. Assigned funds cannot cause a deficit in unassigned fund balance.

**Unassigned** – consists of excess funds that have not been classified in the previous four categories. All funds in this category are considered spendable resources. This category also provides the resources necessary to meet unexpected expenditures and revenue shortfalls.

The Town shall strive to attain and maintain in each of the **Major** Funds at fiscal year-end the Minimum Fund Balance of 25% to 33% of the adopted budgeted appropriations,

**with the exception of the Highway Fund which at fiscal year-end will maintain the Minimum Fund Balance of 15% to 33% of the adopted budgeted appropriations.**

The Town considers restricted fund balances to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the Town considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.

Any budget revision that will result in the Unassigned Fund Balance dropping below

the minimum level ~~of 25%~~ will require the approval of 2/3 vote of the town’s governing board and will require the town’s governing board to develop a plan to replenish the fund balance to the established minimum level within two years.

This policy is in place to provide a measure of protection for the Town against unforeseen circumstances and to comply with Governmental Accounting Standards Board (GASB) Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.



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**WHEREAS**, the Walworth Town Board Adopted the Fund Balance Policy on March 1, 2012, and

**WHEREAS**, Raymond F. Wager, CPA, P.C. reported an Audit Recommendation, and

**WHEREAS**, the Walworth Town Board has received, reviewed and wishes to adopt the Amended Fund Balance Policy to the Town of Walworth Policy & Procedures Manual, effective immediately.

**RESOLVED**, that the Town Board of the Town of Walworth Adopt the Amended Fund Balance Policy.


Adopted this 4<sup>th</sup> day of June, 2015 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**RESOLUTION 113-15 – NEW YORK STATE AND LOCAL RETIREMENT  
SYSTEM STANDARD WORK DAY AND REPORTING RESOLUTION FOR  
ELECTED AND APPOINTED OFFICIALS AND DIRECT THE POSTING AS  
REQUIRED BY LAW:**

Councilwoman Hawkins-Mance offered the following Resolution 113-15 and moved its adoption. Seconded by Councilman Ruth to wit:  
The following was submitted:



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution  
for Elected and Appointed Officials

RS 2417-A  
(Rev. 3/14)

RESOLUTION 113-15

3011605  
(Location Code)

BE IT RESOLVED, that the \_\_\_\_\_, hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

TOWN OF WALWORTH  
(Name of Employer)

3011605  
(Location Code)

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
JUSTICE	6	DANIEL MAJCHREZAK, JR.		38002929		01/01/15 - 12/31/19	N	0	<input checked="" type="checkbox"/>
<b>Appointed Officials</b>									
DEPUTY TOWN CLERK	6	CHRISTIE WALTERMYER		60642378		04/7/14 - 03/09/15	Y	N/A	<input type="checkbox"/>
DEPUTY TOWN CLERK	6	CRYSTAL LEWANDROWSKI		60966371		03/30/15 - 12/31/17	Y	N/A	<input type="checkbox"/>
ZONING BOARD	6	PATRICK SCHMITT		60387115		01/01/15 - 12/31/16	N	.17	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Affidavit of Posting: I, \_\_\_\_\_, being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_, 6/4/15, and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_.

☒ Employer's website at [www.townofwalworthny.gov](http://www.townofwalworthny.gov)

☒ Official sign board at THE TOWN CLERKS OFFICE

☒ Main entrance secretary or clerk's office at WALWORTH TOWN HALL

Page \_\_\_\_\_ of \_\_\_\_\_ (for additional rows, attach a RS2417-B form).

**RESOLVED**, that the Town Board of the Town of Walworth Adopt the New York State and Local Retirement System Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

Adopted this 4<sup>th</sup> day of June, 2015 at the meeting of the Town Board.

Roll call vote:

Councilman Ruth

Councilman Pembroke

Councilwoman Hawkins-Mance

Councilwoman Markowski

Supervisor Marini

Aye

Aye

Aye

Absent

Aye

Resolution carried.

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**RESOLUTION 114-15 – AUTHORIZING THE TOWN SUPERVISOR TO NEGOTIATE AND SIGN THE CLEANING SERVICES AGREEMENT WITH SQUEAKY CLEAN CLEANERS:**

Councilwoman Hawkins-Mance offered the following Resolution 114-15 and moved its adoption.  
Seconded by Councilman Ruth to wit:

**BE IT RESOLVED** that Patricia Marini, Town Supervisor, is authorized to negotiate and sign the Agreement.

Dated this 4<sup>th</sup> of June, 2015 at a meeting of the Town Board.

Discussion ensued.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**COMMUNICATIONS:**

**GANANDA CENTRAL SCHOOL DISTRICT ELECTION RESULTS – MAY 18, 2015:**

The Following was submitted:

Susie Jacobs

From:

Sent:

To:

Ferrante, Leslie <lferrante@Gananda.org>  
Tuesday, May 19, 2015 10:14 PM

Subject:

May 19, 2015 - Vote Results

GANANDA CENTRAL SCHOOL DISTRICT

May 19, 2015 - Vote Results

Proposition 1: School Budget - PASSED. Yes Votes = 185, No Votes = 89 Shall the proposed budget of \$20,700,716 for the 2015-16 school year be approved?

Proposition 2: Bus Purchase - PASSED. Yes Votes = 180, No Votes = 94

Resolved that the Board of Education of the Gananda Central School District is hereby authorized to undertake the acquisition of four school buses, at an estimated maximum aggregate cost of \$369,779, less trade-in value, if any, and to appropriate and expend from the existing bus purchase reserve fund \$119,779 for such costs, and that the balance of such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments; and, in anticipation of such tax, dent obligations of the school district as may be necessary not to exceed \$250,000 shall be issued, or the school district may enter into an installment purchase contract if the Board of Education determines that it is in the best interest of the school district to finance the purchase in that method.

Mrs. Robin Vogt was elected to a 3-year term beginning July 1, 2015 with 208 votes.

Mrs. Lisa Finnegan was elected to a 3-year term beginning July 1, 2015 with 203 votes.

Regards,

Leslie Ferrante

Secretary to the Superintendent & District Clerk Gananda CSD

1500 Dayspring Ridge

Walworth, NY 14568

Phone: 315-986-3521, x4313

Fax: 315-986-2003

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Motion by Councilwoman Hawkins-Mance to Accept and File.  
Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

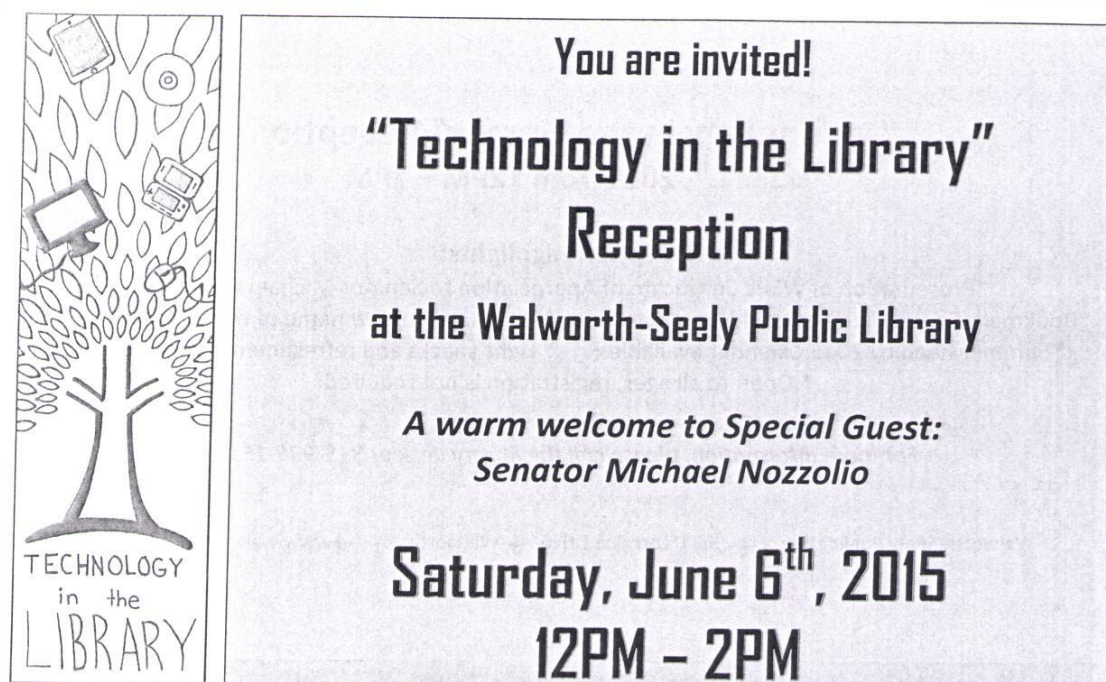
**GINEGAW PARK FARMERS MARKET:**

The following was read and submitted:



**"TECHNOLOGY IN THE LIBRARY" JUNE 6<sup>TH</sup>, 2015 FROM 12PM – 2PM,  
GUEST SPEAKER: SENATOR MICHAEL NOZZOLIO:**

The following was read and submitted:



**"Technology in the Library" Reception**  
June 6<sup>th</sup>, 2015 from 12PM – 2PM

**Reception Highlights:**

- \*Presentation of WSPL Certificate of Appreciation to Senator Michael Nozzolio
- \*Bookmark Contest Winners will be announced
- \*Reveal of the new name of our Children's area
- \*Summer Reading 2015 Calendar available
- \*Light snacks and refreshments to be served
- \* Open to all ages, registration is not required

*For more information, please call the library desk at 315-986-1511*

Walworth-Seely Public Library ✦ 3600 Lorraine Drive ✦ Walworth, NY ✦ [www.walworthlibrary.org](http://www.walworthlibrary.org)

Supervisor Marini stated that this is in conjunction with the \$10,000.00 Grant Senator Nozzolio awarded to the Walworth Seely Public Library.

**TOWN BOARD REPORTED THE FOLLOWING:**

- Comprehensive Committee met and began project.
- Town Highway Union Negotiations continue – meeting June 10<sup>th</sup>.
- DeMinck Easement documents executed should be completed soon.
- LaBella Associates P.C. is providing SEQR question and answer training session for Planning Board, Zoning Board, Town Board and other employees – August 18, 2015, 7-9 PM.
- Preliminary Health Insurance rate increase letter, more information forthcoming in October, 2015.
- Three (3) properties on the County Tax Foreclosure list for Walworth – Auction June 10<sup>th</sup> at 7 PM Lyons High School.
- Tops – presented a thank you "Gift Card" for use of Town Hall for interviews/orientation during their hiring process. Gift be used to offset Town expenses.

- Crosswalk possibility for Teresa Drive and Penfield-Walworth Road – additional discussion and planning forthcoming.

**EXECUTIVE SESSION:**

Motion by Councilwoman Hawkins-Mance to enter into executive session to discuss:

- Two (2) - medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.
- The proposed acquisition/sale/lease of real property when publicity might affect value.
- Collective bargaining negotiations per Article 14 of Civil Service Law.

Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.  
Time: 7:59 PM.

**RECONVENE:**

Supervisor Marini reconvened the regularly scheduled meeting.  
Time: 8:23 PM.

**SEWER - RESOLUTION 118-15 – AUTHORIZE THE WASTEWATER TREATMENT FACILITY TO TERMINATE EMPLOYMENT OF SEASONAL EMPLOYEE:**

The following was submitted:  
Councilwoman Hawkins-Mance offered the following Resolution 118-15 and moved its adoption.  
Seconded by Councilman Ruth to wit:

**WHEREAS**, the Sewer Superintendent selected an applicant to fill a seasonal position at the Waste Water Treatment Facility; and

**WHEREAS**, the employment is subject to the Town’s pre-employment testing.

**NOW THEREFORE, BE IT RESOLVED**, that the Sewer Superintendent is authorized to terminate the Seasonal employee in the Wastewater Treatment Facility.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**RESOLUTION 119-15 – AUTHORIZE THE TOWN SUPERVISOR TO NEGOTIATE ACQUISITION OF PROPERTY:**

Councilwoman Hawkins-Mance offered the following Resolution 118-15 and moved its adoption.  
Seconded by Councilman Pembroke to wit:



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**RESOLVED**, that the Town Supervisor is authorized to negotiate the acquisition of property.

Adopted this 4<sup>th</sup> day, of June, 2015 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Resolution carried.

**ADJOURNMENT:**

Motion by Councilwoman Hawkins-Mance to adjourn.  
Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilwoman Markowski	Absent
	Supervisor Marini	Aye

Motion carried.  
Time: 8:20 PM

.

Respectfully Submitted,

Susie C. Jacobs, MMC, RMC  
Town Clerk